## TENNIS CLUB JUNGLINSTER

Association sans but lucratif B.P.12 L-6101 Junglinster contact.tennisjunglinster@gmail.com



# Reservation of court 4 for residents of Junglinster

The reservation process for **court 4** for residents of the commune of Junglinster ("resident players") to use the communal infrastructure, agreed by the **Commune of Junglinster** and the **Tennis Club Junglinster** (**TCJ**), is as follows.

- Junglinster residents who wish to use court 4 and who do not have an abonnement or do not
  participate in TCJ tennis lessons must become members of the TCJ. The annual fee for
  membership is currently set at €25 and covers the period from September 01, 2025 to August
  31, 2026. This fee covers the administrative costs and insurance associated with the sporting
  activity.
- 2. Once the membership fee has been paid (point 1 above) and a certificate of residence has been provided, the resident player is entitled to a €250 credit on the reservation system, which can be divided into 10 units of €25, i.e. a total of 10 h of reservations. This credit is non-refundable and expires on August 31, 2026.
- 3. Once the 10 hours have been used up (point 2 above), the resident player can benefit from another super-reduced rate for 10 hours for an additional €25. The super-reduced rate covers TCJ's management cost.
- 4. Beyond the 20 hours at the resident rate (points 2 and 3 above), resident users can make reservations at the member rate via the reservation system. The member rate is either €25 per hour or a reduced price of €200 for 10 hours. After using a total of 30 hours, resident users can again take advantage of the super-reduced price for the rest of the sports year.
- 5. Resident players may only book on court 4 with the credit acquired as per points 2, 3 and 4.
- 6. The two special rates available to resident users, i.e. 10 hours in return for a membership card and 10 hours at the super-reduced rate, are limited to one offer per household.
- 7. Reservations cannot be made more than 5 days in advance. Each resident user cannot have several reservations open at the same time. A new reservation cannot be made until the first reservation has taken place.
- 8. Court 4 is for individual reservations. So, no subscriptions (possibility to book a fix hour for the whole season) can be done for court 4.





















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- 10. We will regularly review this new process to incorporate feedback from the commune, resident players and other club members.
- 11. In the event of abuse or violation of these rules, the TCJ reserves the right to cancel the remaining credit and no longer accept requests for new credits.

#### Registration and top-up procedure:

- 12. The resident user sends the completed form by e-mail to the TCJ secretary (contact.tennisjunglinster@gmail.com). It must include
  - First and last name
  - address
  - o e-mail
  - certificate of residence (generated at the time of the request) easy to download from myguichet.lu -> My data -> Citizenship -> residence certificate (See illustration at end of document)
- 13. The TCJ secretary creates an account on the reservation site for the resident user and sends him/her the login details by e-mail.
- 14. The resident user transfers the €25 to the club account, mentioning "Last name, First name" and "Abo residents Junglinster".

BCEE: LU 43 0019 9100 3461 5000 BGL: LU11 0030 4422 8701 0000

- 15. Once the certificate of residence and the €25 fee have been received, the TCJ secretary adds a €250 credit to the resident's account. The normal rate is €25 for one hour. The 10 hours of reservations therefore correspond to a credit of €250.
- 16. Once the €250 credit has been used up, the resident user can make a second payment of €25 and inform the TCJ secretary, who will then add a second credit of €250. Once these two credits have been used up, resident users still have the option of making reservations as mentioned in point 4.



















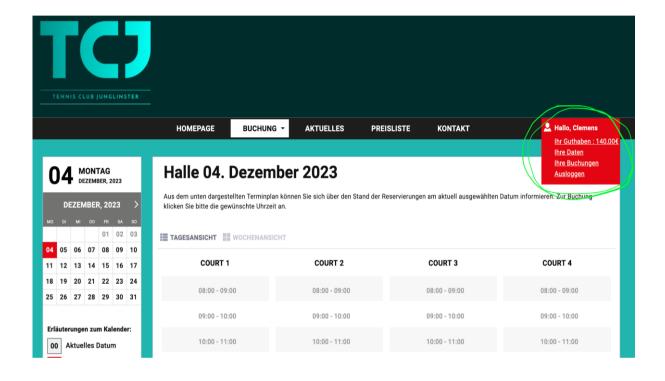


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### Illustration of the online reservation system:



### Illustration for the generation of the residence certificate on my guichet.lu

